



AGENDA

VENTURA LOCAL AGENCY FORMATION COMMISSION

Board of Supervisors Hearing Room, Hall of Administration
800 South Victoria Avenue, Ventura, California

Special Meeting 9:00 A.M. Friday, December 12, 2003

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Commission Presentations and Announcements**

COMMENTS FROM THE PUBLIC

5. Public Comment

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to LAFCO jurisdiction. It is the desire of LAFCO that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCO as succinctly as possible with a five (5) minute time limit. Allowing an individual to speak more than five minutes is at the discretion of the Chair of the Commission. Speakers are encouraged to refrain from restating previous testimony).

COMMISSIONERS AND STAFF

COUNTY:
Steve Bennett
Kathy Long
Alternate:
Linda Parks

CITY:
John Zaragoza, Vice Chair
Evaristo Barajas
Alternate:
Don Waunch

SPECIAL DISTRICT:
Jack Curtis
Dick Richardson
Alternate:
Ted Grandsen

PUBLIC:
Louis Cunningham, Chair
Alternate:
Kenneth M. Hess

EXECUTIVE OFFICER:
Everett Millais
(805) 654-2575

SENIOR PLANNER:
Hollie Brunsky
(805) 654-2866

CLERK:
Debbie Schubert
(805) 654-2576

LEGAL COUNSEL:
Noel Klebaum

6. Approval of Action Minutes of the Special and Regular Meeting of the Ventura LAFCO held October 15, 2003.

CONSENT ITEMS

(Consent items are expected to be routine and non-controversial. Consent items will be approved by one motion if no member of the Commission desires to comment, discuss or ask questions about the item. Any member of the Commission or staff can remove an item from being considered as a consent item. Items removed from Consent will be considered at the beginning of the Action Items section of the agenda. Members of the public may comment on consent items prior to the Commission's consideration of the Consent Items section of the agenda. A Commissioner may vote "no" on any consent item without comment or discussion. Any comments, discussion or questions on a consent item will require the pulling of the item from the Consent Items section of the agenda.)

- 7. LAFCO 03-13 Oxnard Drainage District Detachment - 5th & Patterson**
Detachment of approximately 51 acres from the Oxnard Drainage District No. 1 for the purpose of urban development and uses. The site is located southwest of the intersection of Patterson Avenue and West Fifth Street. The proposal area is located within the City of Oxnard.

RECOMMENDED ACTION: Approval

- 8. 1st Quarter Budget Report FY 2003-04**
Quarterly budget report comparing expenditures from July 1, 2003 through September 30, 2003 to the adopted budget FY 2003-2004.

RECOMMENDED ACTION: Receive and file

- 9. LAFCO 01-12 City of Ventura Reorganization – Southern California Edison**
A request by the City of San Buenaventura for a six month extension of time to complete LAFCO proceedings for LAFCO 01-12 City of Ventura Reorganization – Southern California Edison.

RECOMMENDED ACTION: Approval

PUBLIC HEARING ITEMS

10. LAFCO 03-16 Camarillo Sanitary District Annexation – Wisuri (Parcels A-C)

The proposal includes the annexation of eight lots and a portion of Loma Drive into the Camarillo Sanitary District for sanitary services. Parcel A includes three lots totaling approximately 1.52 acres, Parcel B includes three lots and a portion of Loma Drive totaling approximately 32,500 square feet, and Parcel C includes two lots totaling approximately 20,500 square feet. The proposal areas are north of Las Posas Road in the Camarillo area. Three lots are west of Loma Drive, and five lots are east of Loma Drive. Staff is recommending that two additional lots, referenced as APN 153-0-051-265 (308 Paradise Circle) and APN 153-0-100-155 (344 Loma Drive), be included in the Commission approval. Annexation will be subject to conducting authority protest proceedings.

RECOMMENDED ACTION: Approval

11. Ventura River County Water District Reorganization – Cam Park

A. LAFCO 03-17S Ventura River County Water District Sphere of Influence Amendment – Cam Park

A Sphere of Influence Amendment to add approximately 89 acres to the Ventura River County Water District Sphere of Influence to include an existing service area. The proposal involves County of Ventura Assessor's Parcel Numbers 032-0-201-145 & 155, with a street address of 955 Burnham Road, and portions of Burnham Road not now in the District's Sphere of Influence and not now in the District's boundaries.

B. LAFCO 03-17 Ventura River County Water District Reorganization – Cam Park

Annexation of approximately 89 acres to the Ventura River County Water District to include an existing service area. The proposal involves County of Ventura Assessor's Parcel Numbers 032-0-201-145 & 155, with a street address of 955 Burnham Road, and portions of Burnham Road not now in the District's Sphere of Influence and not now in the District's boundaries.

RECOMMENDED ACTION: Approval (A and B)

12. Municipal Service Reviews – Ojai-San Buenaventura (Ventura River Watershed) and Santa Clara River Watershed Water and Wastewater Municipal Service Reviews

A. Accept the Ojai-San Buenaventura (Ventura River Watershed) Water and Wastewater Municipal Service Review Report for the 11 agencies that provide water and/or wastewater services in Ventura and Ojai service areas of Ventura County.

- B.** Accept the Santa Clara River Watershed Service Review Area Water and Wastewater Municipal Service Review Report for the 10 agencies that provide water and/or wastewater services in Santa Clara River Watershed service areas of Ventura County.
- C.** Adopt separate resolutions for each of the following 21 agencies making findings that the action is exempt under the “general rule” exemption of the California Environmental Quality Act (CEQA) Guidelines (§15061(b)(3)) and approving water and/or wastewater service reviews and statements of determinations as required by Government Code §56430:
- City of San Buenaventura
 - Casitas Municipal Water District
 - Meiners Oaks County Water District
 - Montalvo Municipal Improvement District
 - Ojai Basin Groundwater Management Agency
 - Ojai Valley Sanitary District
 - Ojai Water Conservation District
 - Saticoy Sanitary District
 - Ventura County Service Area No. 29
 - Ventura County Service Area No. 32
 - Ventura River County Water District
 - City of Fillmore
 - City of Oxnard
 - City of Port Hueneme
 - City of Santa Paula
 - Channel Islands Beach Community Services District
 - Fox Canyon Groundwater Management Agency
 - Ocean View Municipal Water District
 - United Water Conservation District
 - Ventura County Service Area No. 30
 - Ventura County Waterworks District No. 16
- D.** Direct staff to compile and format for public distribution a single municipal service review report for the 36 agencies providing public water and/or wastewater services in Ventura County, including determinations adopted by the Commission and a single Executive Summary.

RECOMMENDED ACTION: Approval (A, B, C and D)

ACTION ITEMS

13. A. LAFCO 03-14 City of Oxnard Annexation - Pfeiler

Reorganization of the City of Oxnard to annex two parcels of approximately 46 acres into the City of Oxnard, and detach the area from the Ventura County Fire Protection District and Ventura County Resource Conservation District in order to accommodate residential development and a historical structure site. The site is located northwest of the intersection of Cesar Chavez Drive and Pinata Drive, west of Rose Avenue. The proposal area is located within the City of Oxnard's Sphere of Influence and Area of Interest.

RECOMMENDED ACTION: Approval

B. LAFCO 03-15 Calleguas Municipal Water District Annexation - Pfeiler

Annexation to the Calleguas Municipal Water District to annex two parcels and a portion of Pinata Drive, a total of approximately 46.5 acres, into the Calleguas Municipal Water District in order to provide water service for residential development and historical structure site. The site is located northwest of the intersection of Cesar Chavez Drive and Pinata Drive, west of Rose Avenue. The proposal area is located within the City of Oxnard's Sphere of Influence and Area of Interest.

RECOMMENDED ACTION: Approval

14. LAFCO Staff – Position Descriptions and Classifications

Review and discussion about the need to update and develop new position descriptions and change position classifications for the LAFCO staff

RECOMMENDED ACTION: Informational and initial policy direction only

TIME CERTAIN 11:00 A.M.

CLOSED SESSION

- 15.** Pursuant to Government Code Section 54957, a closed session will be held to consider the following item: Public Employee Performance Evaluation – Title: LAFCO Executive Officer

EXECUTIVE OFFICER'S REPORT

- A.** LAFCO 2004 Meeting Calendar conflicts (March 17 and April 21)
- B.** Next LAFCO meeting is Wednesday, January 21, 2004 at 9:00 A.M.

COMMISSIONERS' COMMENTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCO office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCO to make reasonable arrangements to ensure accessibility to this meeting.